

## **President's Summary of the Coordinating Committee Meeting May 22, 2002**

### **I. Preparations for the Meetings of the Standing Committees**

Co-Chairs updated on the preparations for their respective meetings, were asked to notify the ISU of any special technical needs, and were reminded to meet with speakers for their Committees to make sure that they are well prepared in terms of timing, technical equipment and focus of the presentations.

Preparations for the New Participants Briefing, on Monday May 27 at 8:30, were discussed, including the agenda: Norway (Amb. Kongstad): "Brief history of the Convention and overview of its main provisions"; Nicaragua (Ms. Sanchez): "Overview of the history, objectives and process of the Intersessional Work Programme"; the Implementation Support Unit (ISU) (Mr. Brinkert): "Introduction to the ISU and GICHD: Support services available during the week and logistical matters"; ICBL (Ms. Walker): "Introduction to the role of non-governmental organizations in the process and the support available to them", followed by questions and answers. As interpretation is not available, a general information packet in Spanish, English and French would be distributed to the participants.

Following the request made at the previous CC meeting, the ISU provided an update on events taking place on the margins of the Standing Committee Meetings to review the totality of activity occurring the week of May 26-31.

Further to the request made at the last CC meeting, the Facilitator of the Universalization Contact Group, Ms. Shannon Smith, was invited to make a brief presentation on the work of the Contact Group and its activities during the week of the Standing Committee Meetings. The Presidency clarified that this was an opportunity to share some general ideas, however, there was to be no substantive discussion on the issue, as the appropriate place for those discussions is in the Contact Group or in the Standing Committee on General Status. There was some discussion as to how the Co-Chairs could structure the agenda so as to best promote the work being carried out on universalization.

### **II. Upcoming Coordinating Committee meeting work program**

Regarding the possibility of programming a Coordinating Committee event based on spending a day at Expo 02 on June 18<sup>th</sup>, when there will be a special event on antipersonnel landmines, the CC was given three options: (a) spending a whole day and having a CC reflection meeting there; (b) spending half a day with no meeting; or (c) not having a CC activity (each person on their own). There was still no agreement on this matter.

### **III. Preparations for the 4MSP**

Switzerland provided some information on the preparations for the Fourth Meeting of States Parties (4MSP), particularly regarding conference material.

### **IV. Any other business**

The Coordinator of the Sponsorship Programme, Mr. Sagar, informed that approximately 70 participants, including 10 speakers, were benefiting from the programme. The Presidency announced that Enrique Roman-Morey had been appointed as Executive Secretary of the 4MSP.