

**Meeting of the Coordinating Committee
9 December 2002**

President's Summary

**I. Preparations for the 3-7 February 2003 Standing Committee meetings:
Overview of the elements for the 6 December mailing**

The President informed the Coordinating Committee that thanks to their efforts the mailing for the 3-7 February meetings began to be sent out on December 6 as planned. (These elements can be found on the GICHD web site at www.gichd.ch.) In addition, the Co-Chairs provided summaries of the progress made in preparing for their meetings, with many indicating that efforts were underway to promote the full use of the Standing Committees by the States Parties, especially by those with approaching deadlines for stockpile destruction.

**II. Preparations for the 3-7 February 2003 Standing Committee meetings:
New participants briefing**

The President presented a programme for the New Participants Briefing on 3 February, noting that it was his desire that those leading the briefing would make use of the languages for which interpretation would be provided. (See attached.)

III. Standing Committee meetings: Reporting

The Manager of the ISU reminded the Coordinating Committee of the template for meeting reports which had been used at the last set of meetings in May. It was noted that this template was designed to assist, not burden, the Co-Chairs in that they could use it as a flexible framework to meet their needs. In addition, the Manager of the ISU presented a sample "summary report" which may provide a model for Co-Chairs to quickly and easily provide to Standing Committee participants by the end of the week of 3-7 February a brief summary of the main elements of their meetings.

IV. Preparations for the Fifth Meeting of the States Parties

As the representative of Thailand was unable to attend the meeting, the Manager of the ISU reported on the 24-26 November Fifth Meeting of the States Parties planning mission to Bangkok, noting that: the United Nations Conference Centre in Bangkok is an excellent choice for the 5MSP; the use of this facility will save the States Parties money and avoid conference servicing frustration; the facility has an excellent plenary hall, a large number and variety of rooms for side-events, and ample office space for the President, Secretariat, ICBL, et cetera; the UN Secretariat has obtained sufficient information and is in the process of preparing cost estimates, which should be ready for distribution to States Parties prior to the 7 February Standing Committee meeting; and, that Thailand already has taken numerous steps to fulfill its tasks as host country.

V. Contact Group Coordinators' Updates

The Coordinator of the Resource Mobilisation Contact Group indicated that he will hold a meeting on 10 December to seek initial views in advance of the Contact

Group's first meeting on 4 February. The Coordinator of the Universalization Contact Group reported that she will again convene a meeting during the week of the Standing Committee meetings (on 6 February at the Permanent Mission of Canada) and is seeking views on the agenda for that meeting. The Coordinator of the Article 7 Contact Group reported that, like the Coordinator of the Universalization Contact Group has already done, he is in the process of developing a newsletter for the Contact Group. He also indicated that with the cooperation of Burkina Faso, he will convene a meeting of the Contact Group on 5 February.

VI. Any other business

- For information, the President reported that in the UN General Assembly, the annual First Committee resolution on the Convention received 143 votes in favour, 0 votes against, and 23 abstentions (including an abstention by a State Party to the Convention).
- For information, the President and the representative of Canada provided updates on recent conferences in Brussels (which focused on the application of the Convention in Central Africa) and Ottawa (which was an NGO organised event to commemorate the fifth anniversary of the signing of the Convention). In addition, the representative of the ICRC noted that it is cooperating with the UNDP to hold a conference on the Convention in Kiev in January 2003 and that it is working with the African Union to raise the profile of the Convention in Africa in advance of the Review Conference. The representative of the ICBL noted that a Landmine Monitor researchers meeting is being held in Addis Ababa the week of 9-13 December 2002.
- For information, the President informed the Coordinating Committee that he would hold open-ended consultations on preparations for the First Review Conference on 31 January 2003 and that he would send out a notice to this effect before the end of the year.
- The Coordinator of the Sponsorship Programme reported that while recent pledges have been made, the Programme still is in need of additional contributions in order to meet the demand for assistance in 2003. He noted that approximately CHF750,000 would be required to cover the needs of the meetings in February, May and September and indicated that he is seeking contributions from a wide range of States Parties.

VII. Next meeting

It was agreed that the next meeting of the Coordinating Committee will be held on 24 January 2003 at 13.00.

Attachment #1: Programme for the New Participants Briefing

10:00 Opening comments and introductions (4MSP President, in French)

Overview of the main elements of the Convention (Peter Herby, ICRC)

- 4 minutes: Ban on landmines as contained in Article 1 and defined in Article 2; Action to destroy stocks, clear mines and assist victims; Mechanism for international cooperation and assistance; requirements in Article 7 and Article 9.

Overview of the Convention's implementation mechanisms (Gustavo Laurie, in Spanish)

- 4 minutes: Formal cooperation provision (Article 6), for which discussions are mandated (Articles 11 and 12), which is brought to life and supported by mechanisms established by the States Parties and further supported by mechanisms that have emerged on an informal basis.

Overview of the role of NGOs and IOs in the work the Convention and Standing Committees (Susan Walker, ICBL)

- 4 minutes: Role of NGOs in the establishment of the Convention and participation by them in meetings of the Convention since that time; explanation of the ICBL's working groups.

Some practical tips regarding the week of meetings (Kerry Brinkert, ISU)

- 4 minutes: Microphones, interpretation, how to get on the speakers lists, when to intervene on what, how to get documents distributed, advance notice on use of technology, services available at WMO building, etc.

Questions

10:40 Session ends.