WELCOME TO THE 11MSP IN PHNOM PENH, KINGDOM OF CAMBODIA
28 November – 02 December 2011

OVERALL PROGRAM OF THE 11MSP

- Official Meeting of the 11MSP
  - Formal meeting hours: 9:00 – 12:00 and 14:00 – 17:00
  - Side events: before and after the formal meeting hours and during lunch break

- Field Visits (parallel) on Sunday, 27 Nov 2011
  - A visit (early morning) by helicopters to Pailin in the northwest of Cambodia (K5 belt) and post-clearance development site. Up to 40 people by invitation only.
  - A visit by buses to Kean Klaing Rehab Center (victim assistance) in the morning. Open to all.
  - A visit by buses to Oudong Training Institute (military demining and PKO) in the morning. Open to all.
OVERALL PROGRAM OF THE 11MSP
(CON’T)

○ Opening Ceremony on Sunday, 27 Nov 2011
  ◦ Ceremony: 17:00 – 19:00
  ◦ Presided over by the Prime Minister and Madam
  ◦ List of Speakers:
    > H.E. Prak Sokhonn, President-Designate of the 11MSP
    > Ms. Song Kosal, Youth Ambassador of ICBL (representing victims)
    > Samdech Techo HUN SEN, Prime Minister
  ◦ Including short cultural performance and documentary
  ◦ Brief tour of exhibitions at the ceremony premises

○ Opening Reception on Sunday, 27 Nov 2011
  ◦ Reception: 19:00 – 21:00
  ◦ Hosted by the President-Designate of the 11MSP
  ◦ Including shadow puppet show & cultural performance

OVERALL PROGRAM OF THE 11MSP
(CON’T)

○ Advice on the Arrival Date for Delegates
  ◦ Cambodia cordially invites ALL delegates to attend the Opening Ceremony and Reception
  ◦ Delegates who plan to join the field trips are kindly requested to arrive Phnom Penh before or on 26 November 2011.
  ◦ Delegates who plan to attend just the Opening Ceremony and Reception could arrive on 27 November 2011 (morning) the latest.
  ◦ Delegates are encouraged to book the flights as early as possible to secure seats.
REGISTRATION

The Process
- Registration is necessary to participate in the 11MSP
- UN SG already issued invitation on 15-04-2011
- List of Official Delegation (via Verbal Note) needs to be sent to UNODA
- All delegates need to register on-line to receive the badge and to enable the host country to serve them better during their time in Cambodia.
- On-line registration system (similarly modeled to the one used at the Cartagena Summit) will be opened in a few weeks
- Registration Manual and Delegate Manual will be available on the 11MSP web site soon.

IDENTITIES

- PIN for HODs
- PIN for Delegates
VISA

- The Process
  - Except those ASEAN members that have visa exemption agreement with Cambodia, passport holders of other countries are required to obtain a visa to enter Cambodia.
  - A courtesy visa (gratis) will be provided to applicants.
  - Accreditation letter generated by the on-line system is required for the application to obtain a gratis visa.
  - Visa-on-arrival will be arranged for those having no reasonable access to nearby Cambodian embassies/consulates. Those who have the means are discouraged from choosing this option.
  - Imports of exhibition materials, printed publications, and media equipments that seek duty exemption require advanced application and customs clearance.

HOTEL BOOKING & AIRPORT TRANSFER

- EXOTISSIMO Cambodia has been designated official travel agent of the 11MSP.
- As free shuttle buses only service designated official hotels, delegates are encouraged to make reservation through the agent at negotiated corporate rates.
- Delegates staying at other hotels will be responsible for own transportation.
- The list of official hotels and corporate rates is available during on-line registration and on the 11MSP web site.
- Free airport transfer (airport <-> designate hotels) will be provided.
- Head of Delegation at ministerial level and above will be accorded with a courtesy sedan during the entire stay.
SERVICES AT THE VENUE (PEACE PALACE)

- 2 information counters
- A business center (photocopy, fax, phone, scan, email)
- A travel and tour counter
- A postal counter
- A small pharmacy in addition to the official dispensary
- A convenient kiosk (basic necessities)
- Free high-speed Wi-Fi on all floors
- Separate female & male prayers rooms
- Free drinking water, coffee and refreshments
- Cafeteria with the choices of Asian (including Khmer), Western, Halal, and Vegetarian styles will be available at your own cost.

WEB SITE:
WWW.CAMBODIA11MSP.GOV.KH