I. General Aspects

This meeting should be an important ground-clearing exercise that would identify key issues which the mine action community should address over the course of our work. Three main baskets of items that should be addressed are:

1. An analysis of the progress achieved thus far within each standing committee of experts and a review, in general terms, of the intersessional work program to date

2. Issues related to the general status and operation of the Convention, including the experience to date with the Article 7 reporting process, a discussion of matters pertaining to some of the articles (e.g., Articles 3, 5 and 9) covered by Article 7 reports, and a discussion of matters pertaining to other Articles (e.g., Articles 2, 6 and 8).

3. Substantive and administrative preparatory work related to the Second Meeting of the States Parties (SMSP). In particular, attempting to achieve consensus on key matters that will permit preparations for the SMSP to proceed in a timely manner.

II. Agenda

Monday 10 January 2000

09.30 Opening of the meeting by the co-chairs and rapporteurs and an overview of the general status of the Convention.

09.45 Informal reports from the co-chairs of standing committees of experts:

- Mine Clearance
- Victim Assistance, Socio-Economic Reintegration and Mine Awareness
- Stockpile Destruction
- Technologies for Mine Action

Discussion of the intersessional work program

11.00 Coffee break

11.15

- Matters related to Article 7: reporting process
- Matters related to Article 3: Stockpiles retained for development and training
- Matters related to Article 9: National implementation measures
13.00  Lunch

15.00  > Matters related to Article 6: International cooperation and assistance
       > Matters related to Article 8: Processes and administration pertaining to the facilitation and clarification of compliance

16.30  Coffee break

16.45  > Matters related to Article 5: Clearing mined land
       > Matters related to Article 2: Definitions

       The universalization of the Convention

18.00  Meeting adjourns

18.30  Reception hosted by the Director of the GICHD
       Restaurant Vieux-Bois, av. de la Paix 12, Geneva

**Tuesday 11 January 2000**  Matters pertaining to the Second Meeting of the States Parties (SMSP)

10.00  Draft Provisional Agenda and Program
       > Venue for the SMSP
       > Conference Officer
       > Conference Secretariat
       > Rules of Procedure

11.15  Coffee break

11.30  Reports to and from the SMSP
       > Budgetary Issues
       > Venue for the Third Meeting of the States Parties

13.00  Lunch

15.00  Continued discussion on matters pertaining to the Second Meeting of the States Parties

16.00  Continued discussion on matters pertaining to the General Status and Operation of the Convention

16.30  Coffee break

16.45  Continued discussion on matters pertaining to the General Status and Operation of the Convention

       Matters to be considered at the May 2000 meeting of the standing committee

18.00  Meeting ends

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