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# Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

26 November 2018

English only

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## Seventeenth Meeting

**Geneva, 26-30 November 2018**

Item 15 of the provisional agenda

**Date, duration, location of the Fourth Review Conference, and matters pertaining to the preparations for the Fourth Review Conference**

## **Estimated costs for the Fourth Review Conference of the States Parties to the Convention on the prohibition of the use, stockpiling, production and transfer of anti-personnel mines and on their destruction**

### **Note by the Secretariat**

1. The Seventeenth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Geneva between 26 and 30 November 2018, decided to convene the Fourth Review Conference of the States Parties to the Convention in Oslo, Norway, during the week of 25 November 2019. The Meeting further decided to convene two Preparatory Committees in advance of the Fourth Review Conference to take place in Geneva, Switzerland, on 24 May and 18 September 2018 respectively.
2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US\$824,900** for conference and non-conference servicing of the Conference and its Preparatory Committees. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
4. Since preparations for the Fourth Review Conference will involve costs that will need to be defrayed beforehand, and as the holding of the Conference and its Preparatory Committees shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Seventeenth Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.
5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.





<b>Title of session:</b>	<b>FIRST PREPARATORY COMMITTEE FOR THE FOURTH REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION</b>							
<b>Dates to be held:</b>	<b>Geneva, 23 May (TBD)</b>							
	<b>Meeting</b>	<b>Pre-session</b>	<b>In-session</b>	<b>Summary</b>	<b>Post-session</b>	<b>Support Services</b>	<b>Other</b>	
<b>Conference-servicing items</b>	<b>Servicing *</b>	<b>documentation *</b>	<b>documentation *</b>	<b>records *</b>	<b>documentation *</b>	<b>requirements *</b>	<b>requirements *</b>	<b>Total *</b>
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Interpretation and meeting servicing</b>	13,500							13,500
<b>Translation of documentation</b>		13,200			6,000			19,200
<b>Support Services requirements <sup>1/</sup></b>						400		400
<b>Other requirements <sup>2/</sup></b>							2,300	2,300
<b>Total</b>	<b>13,500</b>	<b>13,200</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>400</b>	<b>2,300</b>	<b>35,400</b>
<b>* - at US\$</b>								
	<b>A.</b>	<b>Total conference-servicing requirements (inclusive of 13% programme support costs)</b>						<b>35,400</b>
	<b>B.</b>	<b>Contingency</b>						<b>5,300</b>
					<b>Grand total (rounded) A+B</b>			<b>40,700</b>
<i>1/ Sound technician (1 x 1 day) \$400</i>								
<i>2/ Rental of PC and printer \$14; 1 Document Control Officer (1 x 1 day) \$ 400; Dedicated assistance provided for accounting services and administration of financial resources \$1,900</i>								

