Estimated costs for the Twentieth Meetings of the States Parties to the Convention on the prohibition of the use, stockpiling, production and transfer of anti-personnel mines and on their destruction*

Note by the Secretariat


2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of US$572,400 for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

4. Since preparations for the Twentieth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Eighteenth Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

* This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.
<table>
<thead>
<tr>
<th>Conference-servicing items</th>
<th>Meeting Servicing</th>
<th>Pre-session documentation</th>
<th>In-session documentation</th>
<th>Summary records</th>
<th>Post-session documentation</th>
<th>Support Services requirements</th>
<th>Other requirements</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interpretation and meeting servicing</td>
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<tr>
<td>Translation of documentation</td>
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<td>11,300</td>
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<td>333,900</td>
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<td>Support Services requirements^1</td>
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<td>4,000</td>
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<td>Other requirements^2</td>
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<tr>
<td><strong>Total</strong></td>
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<td>11,300</td>
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<td>495,400</td>
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</tbody>
</table>

* at US$  

A. Total conference-servicing requirements (inclusive of 13% programme support costs)  

B. Non-conference-servicing requirements:  
   * Equipment and Supplies  
     2,000  

Sub-total:  
   Programme support costs @ 13% of B  
   300  

Total B:  

C. Contingency 15%  

74,700  

Grand total (rounded) A+B+C:  

572,400  

^1 Sound technician/recording (2 x 5 days) $4,000  

^2 Documents control officer (1 x 5 days) $1,200; rental of computer and printer for 5 days $100; Secretary (1 x 90 days) $36,900; Dedicated assistance provided for accounting services and administration of financial resources $26,400.