Fifth Meeting
Bangkok, 15-19 September 2003
Item 6 of the provisional agenda

ESTIMATED COSTS FOR CONVENING THE FIFTH MEETING
OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION
OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF
ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION

Note by the Secretariat

1. The General Assembly, by operative paragraph 8 of its resolution 57/74 of 22 November 2002, requested the Secretary-General of the United Nations, in accordance with article 11 (2) of the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, *inter alia*, to undertake the preparations necessary to convene the Fifth Meeting of the States Parties at Bangkok, from 15 to 19 September 2003.

2. Pursuant to the General Assembly’s request, on 7 February 2003 the Secretariat submitted to the first intersessional meeting of the Standing Committee on the General Status and Operation of the Convention a draft summary of the estimated costs for convening the Fifth Meeting. The Standing Committee indicated that the draft was acceptable, and on this basis the Secretariat prepared and issued assessment notices in accordance with article 14 (1) of the Convention which states that: “The costs of the Meetings of States Parties …shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

3. The Secretariat now submits these estimated costs for the formal approval of the Fifth Meeting of States Parties. The attached annex shows a breakdown of the estimated costs for conference and non-conference servicing of the Fifth Meeting of States Parties. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

4. Since the holding of the Fifth Meeting of the States Parties shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs if they have not yet done so.

GE.03-63058
### Annex

**FIFTH MEETING OF STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL LANDMINES AND ON THEIR DESTRUCTION**

**BANGKOK, 15 - 19 SEPTEMBER 2003**

<table>
<thead>
<tr>
<th>Conference-servicing Items</th>
<th>Meeting Servicing</th>
<th>Pre-session documentation</th>
<th>In-session documentation</th>
<th>Summary records</th>
<th>Post-session documentation</th>
<th>Support Services requirements</th>
<th>Other requirements</th>
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* - at US$1=CHF1.39

A. Total conference-servicing requirements (inclusive of 13% programme support costs) 263'347

B. Incremental costs:

1) Planning mission to Bangkok, 24 - 26 November 2002 9'300
2) Travel and subsistence expenses of Geneva conference servicing staff 130'344
3) Travel and subsistence expenses of Geneva DDA staff 20'578
4) Freight and communications 5'000
5) Equipment hire 20'000

**Subtotal** 185'222

Programme support costs @13% over B 24'079

**Subtotal B** 209'301

**Grand total (rounded) A+B** 472'600

### Note

a) 1 technical specialist

b) 1 secretaries, 1 document control officer and 1 document distribution officer