ESTIMATED COSTS FOR CONVENING THE NINTH MEETING OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION

Note by the Secretariat


2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of US$552,300 for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

4. Since preparations for the Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Meeting shall have no financial implications
for the regular budget of the United Nations, the Secretariat will prepare and issue assessment
notices as soon as the States Parties have accepted the attached estimated costs in accordance
with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated
costs as soon as the assessments notices have been received.
<table>
<thead>
<tr>
<th>Conference-servicing items</th>
<th>Meeting Servicing $</th>
<th>Pre-session documentation $</th>
<th>In-session documentation $</th>
<th>Summary records $</th>
<th>Post-session documentation $</th>
<th>Support Services requirements $</th>
<th>Other requirements $</th>
<th>Total $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interpretation and meeting servicing (a)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>104,000</td>
</tr>
<tr>
<td>Translation, reproduction, distribution (b)</td>
<td></td>
<td>256,300</td>
<td>40,500</td>
<td></td>
<td>80,100</td>
<td></td>
<td></td>
<td>376,900</td>
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<tr>
<td>Support Services requirements (c)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6,200</td>
<td>6,200</td>
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<tr>
<td>Other requirements (d)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>65,200</td>
<td>65,200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>104,000</td>
<td>256,300</td>
<td>40,500</td>
<td>80,100</td>
<td>6,200</td>
<td>65,200</td>
<td></td>
<td>552,300</td>
</tr>
</tbody>
</table>

* - at US$1=CHF 1.038

Grand total 552,300

**Notes:**

(a) 20 interpreters, 1 conference officer and 3 meeting room attendants
(b) estimated 130 original pages (pre-session); 20 original pages (in-session); and 50 original pages (post-session) official documentation
(c) 2 sound technicians and 1 messenger
(d) 1 secretary for 6 months, 1 documents control officer, 1 documents distribution officer, 1 conference secretary, overtime