



## Sixth Annual Pledging Conference for the Implementation of the Anti-Personnel Mine Ban Convention

**Tuesday 23 February 2021, 12:30-14:30 CET**  
**Virtual format**

### Information for participants

#### Format of the meeting

The Sixth Pledging Conference will take place online on *Zoom*. Registered participants will receive a link by email to connect to the meeting a few days before the event. The meeting will be in English only. The meeting will be recorded as per usual practice for archival purposes.

#### Registration

Participants to the Pledging Conference are being asked to confirm their attendance by email indicating their name and the State/organisation they represent to [isu@apminebanconvention.org](mailto:isu@apminebanconvention.org) by **19 February 2021**.

#### List of speakers

After the opening speeches and presentations, participants will have the opportunity to deliver statements to announce their pledges/commitments. If you would like to take the floor, please send an email to [isu@apminebanconvention.org](mailto:isu@apminebanconvention.org) indicating your intention to speak by **22 February 2021**.

The list of speakers will be compiled by the ISU. We will try to accommodate all those that request the floor during the meeting but priority will be given to those already registered on the list of speakers.

#### Log into Zoom

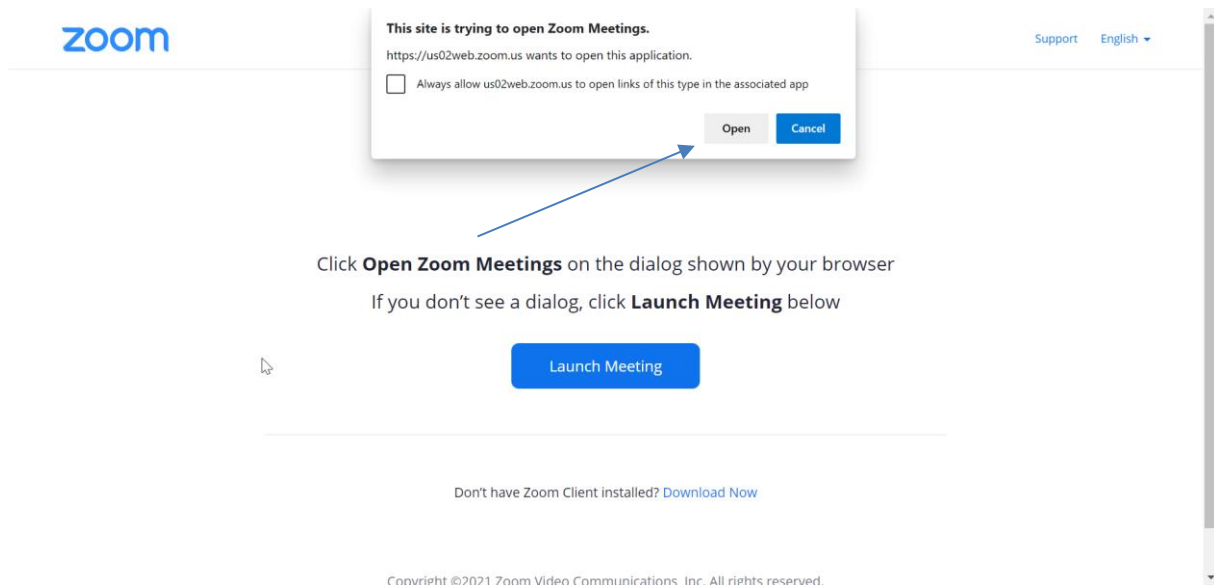
To help the President identify participants, you are kindly requested to log into Zoom using the following format:

COUNTRY/ORGANISATION – First name Surname (UNITED KINGDOM – John Simpson). Renaming is also possible during the meeting.

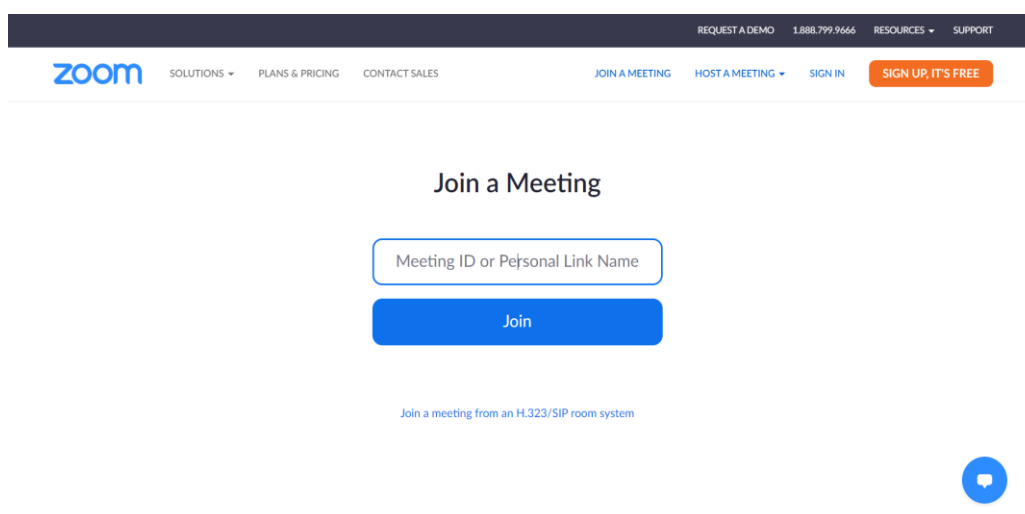
#### Joining a Zoom meeting - instructions

Zoom is best accessed from a PC or a tablet.

1. An invitation email will be sent to all registered participants with a direct connection link, the meeting ID and passcode for the meeting. **The platform will open on 23 February 2021 at 12:00 CET, 30 minutes before the start of the Pledging Conference**, providing some time for to address any last minute technical issues.
2. To join the Pledging Conference, click on the connection link provided in the email.
3. The Zoom application will launch asking you to open Zoom Meetings, click on Open, you will then join the meeting.



4. You can also access the meeting via the meeting code provided in the same email both through the app or web (<https://zoom.us/join>). If joining via web, prefer Chrome.



5. Make sure you enter the virtual meeting room in Mute mode and click the Unmute button only when speaking

6. If you have not registered for the floor but wish to take the floor, use the Raise Hand function in the Participants menu.
7. Please have your video and microphone on when you take the floor. Switch video off and mute the microphone when you have completed your intervention. This will conserve bandwidth and facilitate a smoother conference experience.
8. You can leave the virtual meeting room at any time by clicking “Leave meeting” in the lower right corner of the screen. If you would like to return to the meeting, you can do this by entering the meeting ID and passcode on the web site of Zoom <https://zoom.us/join> . The meeting ID and passcode are contained in the invitation email.