



MINISTRY OF FOREIGN AFFAIRS
OF THE KINGDOM OF THAILAND



THE BANGKOK SYMPOSIUM ON LANDMINE VICTIM ASSISTANCE: ENHANCING A COMPREHENSIVE AND SUSTAINABLE MINE ACTION

14 – 17 June 2015, Bangkok Thailand

Administrative Information

1. MEETING VENUE

Pullman Bangkok King Power
8/2 Rangnam Road, Thanon-Phayathai,
Ratchathewi, Bangkok 10400 THAILAND
Tel. +66 (0)2 680 9999 Fax. +66 (0)2 680 9998
Email : hotel@pullmanbangkokkingpower.com
Webpage: <http://www.pullmanbangkokkingpower.com>

2. TENTATIVE AGENDA AND PROGRAMME

Please find the attached tentative programme. All participants are invited to the luncheons and dinners as indicated in the programme.
The Symposium will be conducted in English.
The dress code is business attire.

3. REGISTRATION

Delegates are kindly requested to register by submitting the attached registration form by **1 June 2013** via fax or e-mail to:

Anti-Personnel Mine Ban Convention Implementation Support Unit

Phone: +41 22 730 93 52

Fax: +41 22 730 93 62

Email: isu@apminebanconvention.org and also to Email: bkksymposium2015@gmail.com

4. SPONSORSHIP PROGRAMME

The Royal Thai Government will grant a limited number of full sponsorships to States Parties of the AP Mine Ban Convention with significant numbers of landmine survivors and enlisted as LDCs. Eligible countries will be specifically invited to apply for the sponsorship, and application should be submitted **by 18 May 2015**. Sponsored participants are encouraged to participate actively by sharing their national experiences.

Sponsorship will be given on a first-come, first-served basis. It covers all costs of participation for one participant per eligible country (economy class airfare, four-night hotel accommodation, all meals during participants' stay and airport transfer).

5. ACCOMMODATION

As the meeting will be held at the *Pullman Bangkok King Power Hotel*, it is recommended for delegates to stay at the Hotel. Self-sponsored delegates should contact the hotel directly by sending the attached hotel reservation form which will allow delegates to book accommodation at a special rate. Delegates are encouraged to make reservation as soon as possible.

Contact Person:

Ms. Darunee Khongbhakdee (Senior Sales Manager)
 Tel: +66 (0) 2680 9999 Fax: +66 (0) 2642 7326
 Email: rsvnmgr@pullmanbangkokkingpower.com and
ssm@pullmanbangkokkingpower.com

For Sponsored Delegates: Hotel reservations for sponsored delegates will be coordinated by the Ministry of Foreign Affairs of Thailand. Sponsored delegates will be contacted once their sponsorship is approved.

6. TRANSPORTATION

Several options are available for transportation from Suvarnabhumi International Airport to Bangkok City Center:

- AOT (Airports of Thailand) Limousine services are available 24 hours a day. The counters are located near the luggage pick up area at the Arrival Hall. More information is available at <http://www.aot-limousine.com>
- Commercial metered taxis are available from taxi stands at the airport, located on the first floor. One-way taxi-fare between the Suvarnabhumi International Airport and Bangkok City center is approximately 400 THB.
- Airport Rail Link service between Suvarnabhumi Airport station and city center (Phayatai BTS Sky Train station runs daily from 06.00 a.m. to midnight. Single journey costs 45 THB and takes 40 minutes.

In addition, hotel limousine transfer may be requested by indicating in the hotel reservation form.

For Sponsored Delegates: Sponsored delegates are advised to travel by metered taxi from and to the airport. A reimbursement of 1,000 THB will be given to each delegate upon registration at the meeting venue.

7. VISA REQUIREMENTS

Please refer to <http://www.immigration.go.th/nov2004/en/base.php?page=voa> for lists of Countries and Territories entitled for visa exemption and visa on arrival. For nationals of Countries not entitled, please contact the Royal Thai Embassy/Consulate General responsible for consular affairs for your country. More information is available at <http://www.mfa.go.th/main/en/services/4908>

8. GENERAL INFORMATION

Transportation: Bangkok is well-connected by the Bangkok Transit System (BTS Sky Train) and the Underground Metropolitan Railway Transport (MRT subway). Metered taxis are also affordable and in abundance.

The Meeting Venue: The Pullman Bangkok King Power Hotel can be reached by

- BTS Sky Train: Phayatai or Victory Monument Station (requires further 10-minute walk)
- Taxi: Direction for Taxi in Thai: “กรุณาส่งที่โรงแรมพูลแมน คิงพาวเวอร์ ซอยรางน้ำ” (Pullman King Power Hotel, Soi Rang Nam)

Climate: Bangkok weather is normally sunny, warm, and humid. June is the beginning of the rainy season and rain may be expected. Temperature in June typically ranges between 26–34 degree Celsius or 79-93 degree Fahrenheit.

Currency and Exchange Rate: Thai currency is Thai Baht (THB). Currency exchange is available at Suvarnabhumi Airport, hotel reception and department stores. The exchange rates as of 27 April 2015 are 1 US Dollar: 32.58 Baht; or 1 CHF: 34.20 Baht; 1 Euro: 35.55 Baht.

Other practicalities:

- Local time in Thailand is 7 hours ahead of the GMT.
- Electricity is 220V AC. Wall receptacle design usually found in Thailand accommodates both flat prongs (like in the U.S. and Japan) and round prongs (like much of Europe and Asia).

9. CONTACT PERSON

- **Anti-Personnel Mine Ban Convention Implementation Support Unit**
Ms. Klara Durkin
Phone: +41 22 730 93 52
Fax: +41 22 730 93 62
Email: isu@apminebanconvention.org
- **Peace, Security and Disarmament Division, Department of International Organizations**
Ministry of Foreign Affairs of the Kingdom of Thailand
443 Sri Ayudhya Road
Bangkok 10400
Phone: +66 2 203 5000 Ext. 12133
Fax: +66 2 643 5073
Email: bkksymposium2015@gmail.com

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