

**Title of session:      FOURTH MEETING OF STATES PARTIES TO THE MINE-BAN CONVENTION**  
**GENEVA, 16 - 20 SEPTEMBER 2002**

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing	66,038							66,038
Translation of documentation		52,717	48,785		57,633			159,136
Support Services requirements a)						4,913		4,913
Other requirements b)							5,021	5,021
<b>Total</b>	<b>66,038</b>	<b>52,717</b>	<b>48,785</b>	<b>0</b>	<b>57,633</b>	<b>4,913</b>	<b>5,021</b>	<b>235,107</b>

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	235,107
B. Non-conference-servicing requirements	
1) One P-3 for two months (local)	11,284
3) One G4 for two months (local)	7,030
Subtotal	18,313
Programme support costs @13% over B	2,381
Subtotal B	20,694
Grand total (rounded) A+B	255,800

**Note**

a) 4 sound technicians and 1 messenger

b) 2 secretaries, 1 document control officer, 1 document distribution officer; telecommunications and supplies/equipment