

**NINTH MEETING OF STATES PARTIES TO THE MINE-BAN CONVENTION (APLC)**

Title of session:

Geneva, 24 - 28 November 2008

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing (a)	104'000							104'000
Translation, reproduction, distribution (b)		256'300	40'500		80'100			376'900
Support Services requirements (c)						6'200		6'200
Other requirements (d)							65'200	65'200
<b>Total</b>	<b>104'000</b>	<b>256'300</b>	<b>40'500</b>		<b>80'100</b>	<b>6'200</b>	<b>65'200</b>	<b>552'300</b>

\* - at US\$1=CHF 1.038

Total conference-servicing requirements (inclusive of 13% programme support costs)

552'300

B. Other costs:

*Equipment and supplies*

Subtotal

2'000

2'000

*Programme support costs @13% over B*

260

Subtotal B

2'260

Grand total (rounded) A+B

554'600

Notes:

- (a) 20 interpreters, 1 conference officer and 3 meeting room attendants
- (b) estimated 130 original pages (pre-session); 20 original pages (in-session); and 50 original pages (post-session) official documentation
- (c) 2 sound technicians and 1 messenger
- (d) 1 secretary for 6 months, 1 documents control officer, 1 documents distribution officer, 1 conference secretary, overtime