

H.E. Ms Marta Maurás Perez
Permanent Representative of Chile to the Office of the United
Nations and the other International Organisations
President of the Fifteen Meeting of the States Parties to
the Anti-Personnel Mine Ban Convention
Geneva
Switzerland

Geneva, 3 October 2016

Agreement between the States Parties to the Convention on the Prohibition of the Use, Stockpiling Production and Transfer of Anti-Personnel Mines and on their Destruction and the Geneva International Centre for Humanitarian Demining (GICHD) on implementation support for the Convention

Madam President,

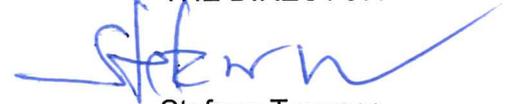
It is my pleasure to provide you with the report on the implementation of the Agreement between the States Parties to the APMBC and the GICHD for the year 2015, according to its paragraph 7, as well as the 2014 audited financial reports for the Trust Fund ISU-APMBC and the Trust Fund APMBC Sponsorship Programme, as stipulated in paragraph 6, for transmission to the Co-Chairs of the Standing Committees and to the State Parties.

The GICHD is pleased to continue its role in hosting and supporting the Implementation Support Unit, the intersessional meetings of the Standing Committees, the sponsorship programme, and to contribute this way – together with GICHD expertise and technical assistance extended to mine-affected countries – to the success of this important treaty.

I take this opportunity to thank you, Madam President, for the fruitful and trustworthy cooperation. I am at your disposal for any question or inquiry you, the Co-Chairs of the Standing Committees or the State Parties may have.

Yours sincerely,

THE DIRECTOR



Stefano Toscano
Ambassador

Copy: Juan Carlos Ruan, ISU Director

Annexes:

- Report on the implementation of the Agreement between the States Parties and the GICHD
- Audit report 2015: Trust Fund ISU-APMBC
- Audit report 2015: Trust Fund APMBC Sponsorship Programme
- Agreement between the States Parties and the Geneva International Centre for Humanitarian Demining (GICHD) on implementation support for the Convention

Report on the implementation of the agreement between the States Parties and the Geneva International Centre for Humanitarian Demining (GICHD) on implementation support for the Convention for the year 2015.

1. Infrastructure, administrative and other support

In 2015, the GICHD continued to provide general administrative support to the ISU-APMBC, human resources management (including insurances), financial management (in particular for the trust funds ISU-APMBC and APMBC Sponsorship Programme), contract and document management (SharePoint), office rent and supplies, ICT (hardware, software, maintenance and telecommunication costs), travel services, and website management. The expenditures of this administrative and logistical support have been tracked and amount to approximately CHF 245,000.

The GICHD also supported the ISU-APMBC in the organisation of the intersessional work programme and the administration of the sponsorship programme. The expenditures/costs of hosting the intersessional meetings of the APMBC Standing Committees at the GICHD, including conference management, conference room rental and interpretation (Arabic, English, French, Russian, Spanish), amount to approximately CHF 65'000 for 2015.

In total, the GICHD's implementation support for the APMBC in 2015 amounts to approximately CHF 310'000.-.

Because the Meetings of the Standing Committees took place immediately following the meetings of the Convention on Cluster Munitions (CCM), it was possible, in collaboration with UNDP, to ensure that the costs for four sponsored participants were shared with the CCM sponsorship programmes (Ethiopia, Niger, Senegal and Zimbabwe).

In 2015, the programme sponsored 30 participants to attend the Meetings of the Standing Committees from 25 – 26 June 2015 and the Fourteenth Meeting of the States Parties from 30 November to 4 December 2015 with a total expenditure of CHF 79'412, covered by the Trust Fund APMBC Sponsorship Programmes.

The costs of administering the APMBC Sponsorship Programme, including travel and accommodation services as well as reporting and auditing amount to approximately CHF 20'000.

2. ISU-APMBC staff

During 2015, the following ISU-APMBC staff members were under GICHD contract (salaries were paid from the Trust Fund ISU-APMBC):

- Mr Kerry Brinkert, Director ISU-APMBC, 100% (until 30.09.2015)
- Ms Sophie Delfolie, Implementation Support Specialist, 60%.
- Mr Juan Carlos Ruan, Mine Action Implementation Support Specialist, 100% (until 30.09.2015, then Acting Director)
- Ms Paramdeep Mtharu, Implementation Support Officer, 100% (until 30.05.2015)
- Ms Anita Cadonau, Implementation Support Officer, 100% (from 01.10.2015 to 31.05.2016)

3. Trust Funds ISU-APMBC and APMBC Sponsorship Programme

In 2015, the GICHD administered the ISU-APMBC funds according to the agreement on GICHD's implementation support for the APMBC.

Contributions intended for the ISU-APMBC were credited to the 'Trust Fund ISU-APMBC' bank account. Contributions to the sponsorship programme were credited to the 'Trust Fund APMBC Sponsorship Programme' bank account. The GICHD internal control system was applied for all expenditures of the two trust funds; no financial irregularities were noticed. The Trust Fund ISU-APMBC and the Trust Fund APMBC Sponsorship Programme were audited by Deloitte SA. Finally to be noted that the ISU-APMBC trust fund ended the year 2015 with a reserve of CHF 371'897 composed of funds received from Belgium (CHF 359'832) and The Netherlands (CHF 12'065).

***Trust Fund ISU APMBC
Geneva International Centre
For Humanitarian
Demining, Geneva***

*Balance sheet and Expenditures and Revenues Statement of
the Trust Fund ISU APMBC
for the year ended 31 December 2015
and Report of the independent Auditor*

Report of the independent auditor on the balance sheet and the expenditures and revenues statement of the Trust Fund for Implementation Support Unit of the Anti-personnel Mine Ban Convention

To the Director of
Geneva International Centre for Humanitarian Demining, Geneva

In accordance with the terms of our engagement we have audited the accompanying Balance sheet and Expenditures and Revenues Statement ("the financial report") of the Trust Fund for Implementation Support Unit of the Anti-personnel Mine Ban Convention for the year ended 31 December 2015.

GICHD Management's Responsibility

The GICHD Management is responsible for the preparation of this financial report in accordance with the requirements of Swiss law. This responsibility includes designing, implementing and maintaining an internal control system relevant to the preparation of the financial report that is free from material misstatement, whether due to fraud or error. The GICHD Management is further responsible for selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Independent Auditor's Responsibility

Our responsibility is to express an opinion on this financial report based on our audit. We conducted our audit in accordance with Swiss Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control system relevant to the entity's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control system. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made, as well as evaluating the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report for the year ended 31 December 2015 complies with Swiss law.

Deloitte SA



Jürg Gehring
Licensed Audit Expert
Auditor in Charge



Tefik Rexhaj
Licensed Audit Expert

Geneva, 27 May 2016

Enclosure: Financial report (balance sheet and expenditures and revenues statement) of the Trust Fund ISU APMBC

GENEVA INTERNATIONAL CENTRE FOR HUMANITARIAN DEMINING
Balance Sheet as of 31 December 2015 (CHF) of the Trust Fund ISU APMBC

	2015	2014
Current assets		
Cash on hand		12 726
Total bank in CHF	1 033 196	583 958
Total bank in EUR	92 651	85 707
Accounts receivable	11 199 ¹	33 521 ⁴
General prepaid expenditures	(616 225)	(661 054)
Total Assets	520 821	54 858
Current liabilities		
Payables and accrued expenditures	163	(4 076)
Accrued revenues	148 761 ²	58 934 ⁵
Restricted funds		
Allocation to reserve	371 897 ³	
Total Liabilities	520 821	54 858

¹ Accounts receivable 2015 : Equador 11'199

² Accrued revenues 2015 : Austria 8'577, Poland 10'634, United Kingdom 37'320, EU 23'412
Cut-off 2015 : Australia 68'818

³ Restricted funds 2015 : Belgium 359'832, Netherlands 12'065

⁴ Accounts receivable 2014 : Cambodia 2'971, Finland 9'896, Hungary 10'337, Luxembourg 10'317

⁵ Funds reimbursement 2014 : Australia 44'732 "2013 Bangkok symposium relating to the enhanced activities of the ISU-APMBC in the area of victim assistance", European Union 14'202

GENEVA INTERNATIONAL CENTRE FOR HUMANITARIAN DEMINING
Expenditures and Revenues Statement (CHF) of the Trust Fund ISU APMBC

EXPENDITURES		2015	2014
Expenditures	Salaries	471 622	819 694
	Social costs	109 615	155 866
	Staff travel	9 016	153 088
	Implementation support activities	2 485	448 382
Contributions outstanding deferred from previous year		-	19 822

Total expenditures	592 737	1 596 852
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REVENUES		2015	2014
State Parties' contributions	Albania	1 700	-
	Algeria	5 287	5 993
	Argentina	-	5 000
	Australia	19 679	99 292
	Austria	-	24 218
	Belgium	359 832	-
	Bulgaria	1 635	-
	Cambodia	2 837	2 971
	Chile	18 983	17 945
	Costa Rica	5 146	-
	Croatia	-	4 000
	Cyprus	2 672	1 220
	Czech Republic	-	4 343
	Denmark	42 835	64 293
	Ecuador	11 199	8 837
	Estonia	5 081	2 375
	Finland	-	9 896
	France	11 669	18 023
	Germany	42 275	59 589
	Greece	-	6 000
	Holy See (vatican city state)	3 788	-
	Hungary	-	10 337
	Indonesia	-	1 700
	Ireland	20 482	61 400
	Italy	62 658	56 258
	Japan	87 491	-
	Jordan	902	858
	Luxembourg	10 657	10 317
	Malaysia	1 500	-
	Mexico	9 891	4 516
	Mozambique	5 000	5 000
	Netherlands	60 314	85 619
	Poland	-	5 916
	Saint Kitts and Nevis	-	190
Serbia	1 823	-	
South Africa	-	5 000	
Sweden	57 132	81 679	
Switzerland	80 000	40 000	
Thailand	5 000	-	
Turkey	4 716	3 529	
United Kingdom	27 701	-	
Colgate University	-	870	
GICHD	-	176 363	
UNDP	-	1 475	
European Union	(9 209)	627 477	

Total Contributions	960 676	1 512 500
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Misc. Income	3 958	1 479
Activities / Contributions deferred from previous year	-	82 873

Total revenues	964 634	1 596 852
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Allocation to the reserve	371 897	-
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Activities / Contributions deferred to next year	-	-
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Annual result after allocation	-	-
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***Trust Fund APMBC
Sponsorship Programme
Geneva International Centre
For Humanitarian
Demining, Geneva***

*Expenditures and Revenues Statement of the
Trust Fund APMBC Sponsorship Programme
for the year ended 31 December 2015
and Report of the Independent Auditor*

Report of the independent auditor on the expenditures and revenues statement of the Trust Fund APMBC Sponsorship Programme

To the Director of
Geneva International Centre for Humanitarian Demining, Geneva

In accordance with the terms of our engagement we have audited the accompanying Expenditures and Revenues Statement (“the financial report”) of the Trust Fund APMBC Sponsorship Programme (“TF APMBC SP”) for the year ended 31 December 2015.

GICHD Management’s Responsibility

The GICHD Management is responsible for the preparation of this financial report in accordance with the requirements of Swiss law. This responsibility includes designing, implementing and maintaining an internal control system relevant to the preparation of the financial report that is free from material misstatement, whether due to fraud or error. The GICHD Management is further responsible for selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Independent Auditor’s Responsibility

Our responsibility is to express an opinion on this financial report based on our audit. We conducted our audit in accordance with Swiss Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control system relevant to the entity’s preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control system. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made, as well as evaluating the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report for the year ended 31 December 2015 complies with Swiss law.

Deloitte SA



Jürg Gehring
Licensed Audit Expert
Auditor in Charge



Tefik Rexhaj
Licensed Audit Expert

Geneva, 27 May 2016

Enclosures : Financial report (expenditures and revenues statement) of the TF APMBC SP

GENEVA INTERNATIONAL CENTRE FOR HUMANITARIAN DEMINING
Expenditures and Revenues Statement (CHF) of the TF APMBC SP

		Account 2015	Account 2014
EXPENDITURES			
Expenditures	Travel	38 151	68 109
	Accommodation	30 517	30 460
	Per diems	10 664	14 524
	Miscellaneous	80	122
Total expenditures		79 412	113 214
REVENUES			
Contributions	Australia	14 124	24 823
	Denmark	42 835	64 293
	Mexico	6 897	-
	Norway	-	24 825
Total contributions		63 857	113 941
Misc. Income		-	78
Activities / contributions deferred from previous year		25 024	24 218
Total revenues		88 880	138 237
Activities / contributions deferred to next year		9 468	25 024