Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

26 November 2018

English only

Seventeenth Meeting
Geneva, 26-30 November 2018
Item 15 of the provisional agenda
Date, duration, location of the Fourth Review Conference, and matters pertaining to the preparations for the Fourth Review Conference

Estimated costs for the Fourth Review Conference of the States Parties to the Convention on the prohibition of the use, stockpiling, production and transfer of anti-personnel mines and on their destruction

Note by the Secretariat

- 1. The Seventeenth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Geneva between 26 and 30 November 2018, decided to convene the Fourth Review Conference of the States Parties to the Convention in Oslo, Norway, during the week of 25 November 2019. The Meeting further decided to convene two Preparatory Committees in advance of the Fourth Review Conference to take place in Geneva, Switzerland, on 24 May and 18 September 2018 respectively.
- 2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US\$824,900** for conference and non-conference servicing of the Conference and its Preparatory Committees. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
- 3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, "the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately".
- 4. Since preparations for the Fourth Review Conference will involve costs that will need to be defrayed beforehand, and as the holding of the Conference and its Preparatory Committees shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Seventeenth Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.
- 5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

GE.18-20200(E)





Title of session: FOURTH REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSON MINES AND ON THEIR DESTRUCTION								
Dates to be held:	Oslo, Norway, 25-29 November 2019 (TBD)							
Conference-servicing items	Meeting Servicing \$	Pre-session documentation	In-session documentation	Summary records \$	Post-session documentation	Support Services requirements \$	Other requirements	Total \$
Interpretation and meeting servicing	167,500							167,500
Translation, reproduction, distribution		358,100	6,000		11,900			376,000
Support Services requirements								-
Other requirements 1/							83,500	83,500
Total	167,500	358,100	6,000		11,900	-	83,500	627,000
* - at US\$	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							627,000
		,	planning mission	, 00	bers for 2 missions	• •		2,000 5,400 9,900
		5) 1 ruvet costs for	for Geneva based UN staff (2 staff m Subtotal Programme support costs @13%			.ys <i>)</i>		17,300 2,200 19,500
	C.	Contingency				l. D.A.B.C		97,000
		Grand total (rounded) A+B+C						743,500

1/2 Secretaries (2 x 60 days) \$49,200; Dedicated assistance provided for accounting services and administration of financial resources \$34,300.

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Title of session:	session: PERSONNEL MINES AND ON THEIR DESTRUCTION							
Dates to be held:	Geneva, 23 May (TBD)							
		8						
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and								
meeting servicing	13,500							13,50
		12.200			C 000			10.24
Translation of documentation		13,200			6,000			19,20
Support Services requirements 1/						400		40
Other requirements ^{2/}					000000000000000000000000000000000000000		2,300	2,30
Total	13,500	13,200	0	0	6,000	400	2,300	35,40
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)						35,40	
	В.	Contingency						5,30
					Grand total (round	nd total (rounded) A+B		40,70

2/Rental of PC and printer \$14; 1 Document Control Officer (1 x 1 day) \$ 400; Dedicated assistance provided for accounting services and administration of financial resources \$1,900

SECOND PREPARATORY COMMITTEE FOR THE FOURTH REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION							
Geneva, 18 September (TBD)							
Meeting Pre-session In-session Summary Post-session Support Services Servicing * documentation * documentation * records * documentation * requirements * \$ \$ \$ \$		Total *					
13,500		13,50					
13,200 6,000		19,20					
400	00	40					
	2,30	0 2,30					
al 13,500 13,200 0 0 6,000 400	2,30	0 35,40					
* - at US\$ A. Total conference-servicing requirements (inclusive of 13% programme support costs)							
B. Contingency		5,30					
Grand total (rounded) A+B		40,70					

1/Sound technician (1 x 1 day) \$400

2/Rental of PC and printer \$14; 1 Document Control Officer (1 x 1 day) \$ 400; Dedicated assistance provided for accounting services and administration of financial resources \$1,900