Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

5 November 2020

Original: English

Eighteenth Meeting Geneva, 16-20 November 2020 Item 15 of the provisional agenda Date, duration, location of the Nineteenth Meeting of the States Parties, and matters pertaining to the preparations for the Nineteenth and Twentieth Meetings of the States Parties

> Estimated costs for the Twentieth Meetings of the States Parties to the Convention on the prohibition of the use, stockpiling, production and transfer of anti-personnel mines and on their destruction*

Note by the Secretariat

1. The Eighteenth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held between 16 and 20 November 2020, decided to convene the Twentieth Meeting of the States Parties to the Convention in Geneva, Switzerland, in November – December 2022.

2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US\$572,400** for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Conference when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, "the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately".

4. Since preparations for the Twentieth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Eighteenth Meeting of the States Parties has accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

^{*} This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.

Twentieth Meeting of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction Dates to be held: Location Geneva, November - December 2022 (TBD) (5 days without summary records)

	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
-	\$	\$	s	\$	\$	s	s	\$
Interpretation and								
meeting servicing	92,800							92,800
-								
Translation of documentation		316,900	5,700		11,300			333,900
		1			1	1		1
Support Services requirements ^{1/}						4,000		4,000
-								
Other requirements ^{2/}							64,700	64,700
Total	92,800	316,900	5,700	-	11,300	4,000	64,700	495,400
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							495,400
B. Non-conference-servicing requirements:								
		Equipment and Su	pplies					2,000
Sub-total:								2,000
Programme support costs @ 13% of B								300
					Total B:			2,300
	C.	Contigency 15%						74,700
Grand total (rounded) A+B+C:								572,400

1/Sound technician/recording (2 x 5 days) \$4,000

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2/ Documents control officer (1 x 5 days) \$1,300; rental of computer and printer for 5 days \$100; Secretary (1 x 90 days) \$36,900; Dedicated assistance provided for accounting services and administration of financial resources \$26,400.