
Fifth Review Conference of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction

20 November 2024

Original: English

Siem Reap, 25-29 November 2024

Item 12 of the provisional agenda

Dates, duration and locations of future meetings**Estimated costs for the Twenty-Third Meeting of the States Parties to the Convention on the prohibition of the use, stockpiling, production and transfer of anti-personnel mines and on their destruction****Note by the Secretariat**

1. The Fifth Review Conference of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Siem Reap, Cambodia, from 25 to 29 November 2024, considered to convene the Twenty-Third Meeting of the States Parties to the Convention in 2026 in Geneva, Switzerland.
2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US\$705,100** for 2026, for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the respective Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
4. Since preparations for the Twenty-Third Meeting of States Parties will involve costs that will need to be defrayed beforehand, and as the holding this Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Fifth Review Conference has accepted the attached estimated costs in accordance with the established practice.
5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

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|---|--|----------------------|----------------------|----------------|----------------------|-------------------------|---------------------|----------------|
| Title of session: | TWENTY-THIRD MEETING OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION | | | | | | | |
| Dates to be held: | Geneva, November 2026 | | | | | | | |
| | | | | | | | | |
| | Meeting | Pre-session | In-session | Summary | Post-session | Support Services | Other | |
| Conference-servicing items | Servicing | documentation | documentation | records | documentation | requirements | requirements | Total |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Interpretation and meeting servicing | 92 800 | | | | | | | 92 800 |
| Translation, reproduction, distribution | | 390 950 | 16 805 | - | 22 430 | | | 430 185 |
| Support Services requirements ^{1/} | | | | | | 4 000 | | 4 000 |
| Other requirements ^{2/} | | | | | | | 83 800 | 83 800 |
| Total | 92 800 | 390 950 | 16 805 | - | 22 430 | 4 000 | 83 800 | 610 785 |
| * - at US\$ | | | | | | | | |
| | A. Total conference-servicing requirements (inclusive of 13% programme support costs) | | | | | | | 610 785 |
| | B. Other costs: | | | | | | | |
| | 1) Equipment and supplies | | | | | | | 2 000 |
| | Subtotal | | | | | | | 2 000 |
| | Programme support costs @13% over B | | | | | | | 300 |
| | Subtotal B | | | | | | | 2 300 |
| | C. Contingency | | | | | | | 92 000 |
| | Grand total (rounded) A+B+C | | | | | | | 705 100 |
| <i>1/ Sound technician/recording (2 x 5 days) \$4,000</i> | | | | | | | | |
| <i>2/ Secretary (1 x 90 days) \$36,900; Document Control Officer (1 x 5 days) \$1,300; rental of computer and printer (\$100); Dedicated assistance provided for accounting services and administration of financial resources \$45,500</i> | | | | | | | | |