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**Meeting of the States Parties to the Convention  
on the Prohibition of the Use, Stockpiling,  
Production and Transfer of Anti-Personnel  
Mines and on Their Destruction**

25 November 2025

Original: English

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**Twenty-Second Meeting**

**Geneva, 1-5 December 2025**

Item 16 of the provisional agenda

**Duration and matters pertaining to the preparations for the Twenty-Third  
Meeting of the States Parties and the Twenty-Fourth Meeting of  
the States Parties**

**Estimated costs for the Twenty-Fourth Meeting of the States  
Parties to the Convention on the Prohibition of the Use,  
Stockpiling, Production and Transfer of Anti-Personnel  
Mines and on their Destruction**

**Note by the Secretariat<sup>\*</sup>, <sup>\*\*</sup>**

1. The Twenty-Second Meeting the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Geneva, Switzerland, from 1 to 5 December 2025, considered to convene the Twenty-Fourth Meeting of the States Parties to the Convention in 2027 in Geneva, Switzerland.
2. This document is submitted pursuant to the above-mentioned decision and provides estimated costs in the amount of **US\$603,200** for 2027, for conference and non-conference servicing of the Meeting. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the respective Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
4. Since preparations for the Twenty-Fourth Meeting of States Parties will involve costs that will need to be defrayed beforehand, and as the holding of this Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the Twenty-Second Meeting has accepted the attached estimated costs in accordance with the established practice.
5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

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<sup>\*</sup> The present document was submitted after the deadline in order to reflect the most recent information.

<sup>\*\*</sup> The present document is being issued without formal editing.

|   |   |                 |                 |           |                 |                  |                |         |
|---|---|-----------------|-----------------|-----------|-----------------|------------------|----------------|---------|
| Title of session:   | Twenty-Fourth Meeting of the Anti-Personnel Landmine Convention     |                 |                 |           |                 |                  |                |         |
| Dates to be held:   | Location Geneva, December 2027 tbc (5 days without summary records) |                 |                 |           |                 |                  |                |         |
|   |   |                 |                 |           |                 |                  |                |         |
|   | Meeting   | Pre-session     | In-session      | Summary   | Post-session    | Support Services | Other          |         |
| Conference-servicing items  | Servicing *   | documentation * | documentation * | records * | documentation * | requirements *   | requirements * | Total * |
|   | \$  | \$              | \$              | \$        | \$              | \$               | \$             | \$      |
|   |   |                 |                 |           |                 |                  |                |         |
| Interpretation and<br>meeting servicing   | 92 800  |                 |                 |           |                 |                  |                | 92 800  |
|   |   |                 |                 |           |                 |                  |                |         |
| Translation of documentation  |   | 261 200         | 9 600           |           | 14 300          |                  |                | 285 100 |
|   |   |                 |                 |           |                 |                  |                |         |
| Support Services requirements <sup>1/</sup>   |   |                 |                 |           |                 | 4 000            |                | 4 000   |
|   |   |                 |                 |           |                 |                  |                |         |
| Other requirements <sup>2/</sup>  |   |                 |                 |           |                 |                  | 109 800        | 109 800 |
|   |   |                 |                 |           |                 |                  |                |         |
| RSI Support   |   |                 |                 |           |                 |                  |                | -       |
|   |   |                 |                 |           |                 |                  |                |         |
| Total   | 92 800  | 261 200         | 9 600           | 0         | 14 300          | 4 000            | 109 800        | 491 700 |
| * - at US\$   |   |                 |                 |           |                 |                  |                |         |
|   | A. Total conference-servicing requirements                          |                 |                 |           |                 |                  |                | 491 700 |
|   | B. Non-conference-servicing requirements                            |                 |                 |           |                 |                  |                |         |
|   | 1. Digital content management and outreach                          |                 |                 |           |                 |                  |                | 26 000  |
|   | 2. Equipment and Supplies   |                 |                 |           |                 |                  |                | 3 000   |
|   | Programme support cost  |                 |                 |           |                 |                  |                | 3 800   |
|   | B. Contingency 15%  |                 |                 |           |                 |                  |                | 78 700  |
|   | Grand total (rounded) A+B   |                 |                 |           |                 |                  |                | 603 200 |
|   |   |                 |                 |           |                 |                  |                |         |
| 1/ Sound technicians (2 x 5 days) \$4,000   |   |                 |                 |           |                 |                  |                |         |
| 2/ Document Control Officer (1 x 5 days) \$1,350, rental of Computer & Printer (5 days) \$65, Secretary services (120 days) \$69,400 and dedicated assistance provided for accounting services and administration of financial resources \$39,000 |   |                 |                 |           |                 |                  |                |         |